

## Registration Information: Fee-Based DNP programs

- Adult-Gerontology Acute Care NP
- Adult-Gerontology Primary Care NP
- Family Nursing Practitioner
- Nurse-Midwifery
- Perinatal Clinical Nurse Specialist

Please note: UW PCE programs are not eligible for use of the UW/Washington State employee tuition waiver benefit.

- Refer to registration instructions here: <https://www.degreeereg.uw.edu/user-guide/>. We recommend keeping these open while registering.
- Pay special attention to Step 3: Find Your Courses. You need to look up the Schedule Line Numbers (SLN's) for your courses in the Professional and Continuing Education time schedule. Make a note of these PCE SLN's before attempting to register for your courses in MyUW, as you will likely be required to type them in.
- To avoid a late fee, register PRIOR to the first day of the quarter: Refer to the UW Academic Calendar. As long as you are registered for at least one course prior to the start of a quarter, for a limited window once a quarter has started, you are able to make changes to your course enrollment without penalties.
- Once you have registered your tuition and fee balance will appear on your MyUW page. Payment of tuition and fees can be made online with a credit card and is typically due by the end of the 3<sup>rd</sup> week of the quarter (see UW Academic Calendar).
- If you plan to pay by check or money order OR if you are receiving any sort of funding support, be sure to review Payment Procedures for Fee-Based Degree Students: <https://www.degreeereg.uw.edu/payment-procedures/>. For those of you receiving funding support (financial aid, 3<sup>rd</sup> party payment, veteran benefits) you will find instructions for checking to be sure arrangements for disbursement of the support is in order.
- Fee-based PCE program students are charged an instructional rate per credit hour of enrollment along with mandatory fees. To find the estimated current costs for your program, look at your program Costs page:
  1. Go to the School of Nursing website
  2. Choose Academic Programs at top of page
  3. Select Degree programs
  4. Look for your program in the list
  5. Select "Costs"

A breakdown of fee rates is posted here: <https://www.degreeereg.uw.edu/fees/>.

- To determine which classes you should register for, please refer to the curriculum grid for your program:

To access your curriculum grid:

1. Go to the School of Nursing website
  2. Choose Academic Programs at top of page
  3. Select Degree programs
  4. Look for your program in the list
  5. Select “Classes”
  6. Download the curriculum grid
- To find times, location, etc. for your courses you should refer to the University of Washington Professional & Continuing Education Time Schedule-UW PCE Time Schedule: <https://www.washington.edu/students/timeschd/95index.html>. Choose the correct quarter and then select Nursing.

If you have questions about your program curriculum or course, or if you had a required DNP course waived, please contact your faculty track lead below:

Track	Faculty Track Lead	Contact information
Adult Gerontology Acute Care Nurse Practitioner	Joelle Fathi	thirsk@uw.edu
Adult Gerontology Primary Care Nurse Practitioner	Phyllis Christianson	phylch@uw.edu
Family Nurse Practitioner	Sarah Matthews	sarahm09@uw.edu
Nurse Midwifery/Perinatal Clinical Nurse Specialist	Ira Kantrowitz-Gordon	irakg@uw.edu

If you have any questions about registration, please contact UW PCE Registration Services at 206-543-2310.