



DOCTOR OF PHILOSOPHY IN NURSING SCIENCE GENERAL EXAM CHECKLIST (FOR REMOTE ORAL EXAM)

BEFORE YOUR GENERAL EXAM

- Establish your doctoral supervisory committee with the Graduate School no later than the quarter before your General Examination. Submit a memorandum of request to the Associate Dean for Academic Affairs, Dr. Anne Hirsch (hirsca2@uw.edu):
<https://nursing.uw.edu/students/progression/phd/supervisory-committee/>
- If your General Exam will be conducted remotely, set up a Zoom meeting with your chair as the host, and enter the Zoom link as the location when scheduling your exam in MyGrad.
- Submit a request to the Graduate School to schedule your oral General Examination in MyGradProgram at least ten days before the exam date. This enables Student and Academic Services to print your exam warrant:
<http://grad.uw.edu/for-students-and-post-docs/mygrad-program/>
- Request a pdf of your General Examination Warrant from Betsy Mau at bmau@uw.edu
- If the General Exam oral is conducted remotely, you and your supervisory committee members must attend the exam by video conference. Remote doctoral exams cannot be audio-only.

AFTER YOUR GENERAL EXAM

- Remind your committee chair to e-mail your signed General Examination Warrant to Betsy Mau at bmau@uw.edu, with committee members' vote e-mails attached.
- Complete the Post-General Examination Program Evaluation:
<https://nursing.uw.edu/students/progression/phd/evaluations/>
- You must have earned sixty graduate credits and successfully passed the General Exams for candidacy to be awarded.
- Student employees should inform their employer of their candidacy after passing the exam.