

Teaching Assistant 50% FTE Fall 2024

A Teaching Assistant is needed in the department of Student and Academic Services (SAS) to provide support for School of Nursing Graduate Students seeking assistance with writing assignments, literature reviews, projects and dissertations. This position will be devoted to providing individual and group lessons on basic scientific writing, including customized guidance on how to fully understand writing assignments, how to plan to complete the assignment, and coaching to help students to execute their writing plans from the beginning through the submission of a successful draft.

Roles and Responsibilities:

The Teaching Assistant will work with the Associate Dean, the Graduate Program Director and faculty to provide assistance and support to graduate students including:

- Individual writing assistance
- Group writing assistance sessions
- Development of educational materials related to writing skills
- Duplication and distribution of educational materials
- Assist as necessary with course work and assignments
- Partnership with faculty to deliver course-specific presentations, and group advising/coaching

Qualifications:

- Must be a doctoral student in nursing.
- Strong writing skills with experience teaching preferred.
- Must possess excellent communication and interpersonal skills
- Willingness to keep a flexible schedule to maximize availability to students

Duration: Autumn Quarter 2024: Exact dates and hours of employment will be arranged between the TA and course faculty, Dr. Jen Sonney. This position may be reappointed each quarter up to two (2) years pending job performance and funding.

Applications: Please address a cover letter to Dr. Jen Sonney, Associate Dean, School of Nursing. Send the letter and resume to Patrick Tufford at ptufford@uw.edu with "Writing Specialist Teaching Assistant" in the subject line by September 12, 2024.

Requirements: Appointment is governed by a union contract. In order to maintain eligibility for your appointment and its benefits, you will need to enroll in at least 10 credits each academic quarter and 2 credits during the summer quarter.

Non-U.S. citizens hired to perform teaching duties must (1) meet English language proficiency requirements and (2) participate fully in the International Teaching Assistant Program at the Center for Instructional Development and Research (CIDR). Documentation will be requested prior to appointment.

Tuition coverage: Course fees for students in PCE (fee-based) programs will be paid at the Graduate Tier I rate (operating and technology fees). Please visit the Office of Planning & Budget site for the most up-to-date information, including tuition and related fees: <http://www.washington.edu/admin/pb/home/opb-tuition.htm>. All tuition-based (WA State) students will be paid at their program rate.

Salary rates holds **ANY COMBINATION** of eligible graduate student appointments of 50% FTE or more for at least a full 5 of the 6 pay periods during an academic year quarter or two consecutive pay periods or more during Summer Quarter.

Special Requirement: You can elect to join UW/GSEAC Academic Student Employee (ASE) union.

For more information see website: <http://www.washington.edu/admin/hr/laborrel/contracts/uaw/contract/a28.html>.