

**Teaching Assistant Position (50% FTE)  
Autumn 2024  
NURS 304**

We are recruiting for a Teaching Assistant in the Department of Biobehavioral Nursing & Health Informatics to provide teaching related support for NURS 304: Foundations in Pharmacotherapeutics and Pathophysiology Autumn 2024.

NURS 304: Foundations in Pharmacotherapeutics and Pathophysiology - Covers concepts of normal and pathophysiological responses to states of health and illness. Emphasizes the principles of pharmacology, drug therapy, pharmacologic-therapeutic classes of drugs, clinically important prototype drugs, and drug information resources. Nursing issues related to drug administration are discussed.

**Roles and Responsibilities:**

The Teaching Assistant will work with the instructors to provide assistance and support with class and course materials including:

- Development of educational and testing material
- Posting and updating course materials on the web
- Assisting with the use and set of Zoom meetings for the course
- Preparation of course materials and presentation of course content when appropriate
- Keeping track of student assignments, attendance and other matters related to administrative tasks
- Grading papers or tests
- Helping/advising students as necessary with course work and assignments
- Attend classroom sessions and seminars, identify and evaluate AV educational material, obtain equipment
- Coordinate presentations by guest lecturers, including scheduling, arranging parking, follow-up thank you letters
- Occasional other duties as assigned by your supervisor

**Qualifications (preferred):**

- Must be a doctoral student in good standing and can attend class each week. This section meets on Tuesdays 11:30 AM-2:30 PM and Fridays 8:00-10:00 AM.
- Ability to work independently and as part of a team
- Ability to solve problems creatively
- Demonstrated attention to detail and excellent organizational skills
- Experience in acute care or med-surg environment is a plus

**Duration:** September 16 – December 13, 2024

**Applications:** Please send an email with your resume and cover letter to Caitlin Shipp ([cshipp@uw.edu](mailto:cshipp@uw.edu)) with the position and course number you are applying for in the subject line, by August 23, 2024 at 5:00pm.

**Preference:** The department will give preference to PhD in Nursing Science students who are not already assigned to a RA/TA position.

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**Requirements:** Appointment is governed by a union contract <https://hr.uw.edu/labor/academic-and-student-unions/uaw-ase/ase-contract>. In order to maintain eligibility for your appointment and its benefits, you will need to enroll in at least 10 credits each academic quarter and 2 credits during the summer quarter. Non-U.S. citizens hired to perform teaching duties must (1) meet English language proficiency requirements and (2) participate fully in the International Teaching Assistant Program at the Center for Instructional Development and Research (CIDR). Documentation will be requested prior to appointment.

**Tuition coverage for 50% FTE ASE appointments:** <https://finance.uw.edu/sfs/tuition/ase>, Course fees for students in PCE (fee-based) programs will be paid at the Graduate Tier I rate (operating and technology fees). Please visit the Office of Planning & Budget site for the most up-to-date information, including tuition and related fees, <http://www.washington.edu/admin/pb/home/opb-tuition.htm> . All tuition-based (WA State) students will be paid at their program rate.

Salary rates holds ANY COMBINATION of eligible graduate student appointments of 50% FTE or more for at least a full 5 of the 6 pay periods during an academic year quarter or two consecutive pay periods or more during Summer Quarter.

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The University of Washington is an equal opportunity, affirmative action employer. To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (TTY) or [dso@u.washington.edu](mailto:dso@u.washington.edu)

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