Teaching Assistant Position (25% FTE)
Academic Year 2024-2025
NMETH 527, NURS 524, NURS 525, NMETH 524, NMETH 520, and NMETH 526

We are recruiting for a Teaching Assistant in the Department of Biobehavioral Nursing & Health Informatics to provide teaching-related support for **3** quarters of Clinical Informatics and Patient-Centered Technologies (CIPCT) (**NMETH 527** and **NURS 524** in Autumn 2024, **NURS 525** and **NETH 524** in Winter 2025, and **NMETH 520** and **NMETH 526** in Spring 2025).

These courses provide multi-disciplinary students with foundations of health care organization, effectiveness and quality improvement, an introduction to clinical informatics, and patient-centered technologies. We expect to hire 1 person at 25% FTE for all 3 quarters; 5 hours per course per week.

Roles and Responsibilities:

The Teaching Assistant will work with the instructor to provide assistance and support with class and course materials, including one or more of the following:

- Literature Search
- Evaluation of class assignments
- Assist in preparation of course materials, and assist in presenting course content via Zoom when appropriate
- Assist in preparation of Canvas course websites
- Assist in keeping track of student assignments, attendance, and other matters related to administrative tasks
- Assist in grading papers or tests
- Assist in helping students as necessary with course work and assignments
- Other duties as assigned when needed

Qualifications (required):
- Must be a master's-prepared, UW graduate student in good standing

Qualifications (preferred):
- Excellent literature search skills and writing skills
- Ability to work independently and as part of a team
- Ability to solve problems creatively
- Demonstrated attention to detail and excellent organizational skills
- Experience grading discussion forums, papers and tests

Duration: Academic Year 2024-25. The dates of employment are September 16, 2024-June 13, 2025.
Exact dates and hours of employment will be arranged between the TA and course faculty each quarter.

Applications: Please email your resume and cover letter to the Dr. Donna Berry at donnalb@uw.edu, with the position you are applying for in the subject line, by August 23, 2024 at 5:00pm.

Requirements: Appointment is governed by a union contract https://hr.uw.edu/labor/academic-and-student-unions/uaw-ase/ase-contract . In order to maintain eligibility for your appointment and its benefits, you will need to enroll in at least 10 credits each academic quarter and 2 credits during the summer quarter. Non-U.S. citizens hired to perform teaching duties must (1) meet English language proficiency requirements and (2) participate fully in the International Teaching Assistant Program at the Center for Instructional Development and Research (CIDR). Documentation will be requested prior to appointment.

Tuition coverage for 50% FTE ASE appointments: https://finance.uw.edu/sfs/tuition/ase, Course fees for students in PCE (fee-based) programs will be paid at the Graduate Tier I rate (operating and technology fees). Please visit the Office of Planning & Budget site for

the most up-to-date information, including tuition and related fees, http://www.washington.edu/admin/pb/home/opb-tuition.htm . All tuition-based (WA State) students will be paid at their program rate.

Salary rates holds ANY COMBINATION of eligible graduate student appointments of 50% FTE or more for at least a full 5 of the 6 pay periods during an academic year quarter or two consecutive pay periods or more during Summer Quarter.