SCHOOL OF NURSING
UNIVERSITY of WASHINGTON

NSG 551: Teaching Assistant Position (50%)

Winter 2027

A Teaching Assistant is needed in the Department of Child, Family, and Population Health Nursing to provide instructional support for NSG 551: Health Politics and Policy for Winter 2027. Faculty and students in NSG 551 critically analyze the politics of health policy in the United States and examine leadership and advocacy in shaping politics and policy to address health outcomes. The TA will assist Drs. Daniel Suárez-Baquero and Fran Lewis in coordinating and supporting this didactic course. Active participation, attendance, and assistance at all scheduled class meetings are expected. The course meets on Thursdays from 8:30 am – 9:50 am in HST T-747. Appointment duration is from 12/16/2026 to 3/15/2027. Exact days and hours of employment will be arranged between the TA and the course faculty each quarter.

Training preference: Preference is given to applicants who have participated in the past, attended the School of Nursing TA Orientation, and/or the Center for Teaching & Learning TA/RA Conference.

Roles and Responsibilities: The Teaching Assistant will be expected to work with the instructor/faculty team to aid and support with class and course materials, including:

- Assist the instructor(s) with delivery of the course, including supporting class sessions, discussion activities, review sessions, labs, simulations, and other instructional activities as assigned.
- Attend and actively participate in all required class meetings, instructional activities, and regular meetings with the instructor(s).
- Prepare, organize, update, and distribute course materials and learning resources, including slides, handouts, assignments, recordings, and other instructional content.
- Manage and support the course's instructional technology and online learning environment, including Canvas and other approved teaching platforms and tools.
- Support assessment and evaluation activities, including grading assignments, papers, discussions, exams, projects, or other student work, and providing feedback consistent with course guidelines.
- Communicate regularly and professionally with students and instructor(s) regarding course expectations, assignments, deadlines, course questions, and student support needs.
- Provide student academic support, including responding to questions, facilitating learning activities, coaching students on course-related work, and holding review or support sessions as assigned.
- Assist with course coordination and administrative tasks, including tracking assignments, attendance, participation, student progress, course communications, scheduling, and related course logistics.
- Conduct literature searches, gather reference materials, and help identify or organize educational resources to support course instruction.

The University of Washington is committed to fostering an inclusive, respectful and welcoming community for all. As an equal opportunity employer, the University considers applicants for employment without regard to race, color, creed, religion, national origin, citizenship, sex, pregnancy, age, marital status, sexual orientation, gender identity or expression, genetic information, disability, or veteran status consistent with UW Executive Order No. 81.

To request disability accommodation in the job application process, contact the Disability Services Office at 206-543-6450 or dso@uw.edu.

- Perform other course-related duties appropriate to the Teaching Assistant role, as assigned by the instructor(s) and consistent with School and University policies.
- Work to promote a sense of belonging and foster a welcoming and inclusive environment that serves a diverse community of students

Required Qualifications

The successful candidate must:

- Be a Graduate Student in good standing and eligible for an Academic Student Employee appointment.
- Be available for the appointment period, required course meetings, trainings, and course-support activities listed in this posting.
- Have an academic background, coursework, professional experience, or demonstrated interest relevant to the course content area.
- Demonstrate strong written, verbal, organizational, and interpersonal communication skills.
- Demonstrate attention to detail, reliability, professionalism, and ability to meet deadlines.
- Demonstrate an ability or potential to work independently and collaboratively as part of a course team.
- Demonstrate an ability or potential to solve problems, adapt to changing instructional needs, and escalate concerns appropriately

Preferred Qualifications:

- Prior teaching, tutoring, mentoring, grading, or teaching assistant experience.
- Experience with Canvas Learning Management System, Zoom, and/or other technology-based learning activities.
- Experience conducting literature searches, preparing educational materials, or supporting academic writing.
- Experience grading assignments and providing constructive feedback to students.
- Familiarity with the UW School of Nursing, UW systems, and course-support processes.
- Experience or training related to inclusive teaching strategies.
- Flexibility and comfort supporting evolving course needs, learning modalities, and student questions.

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Applications: To receive full consideration, please email Drs. Suárez-Baquero (dmsuarez@uw.edu) and Lewis (fmlewis@uw.edu) **by 5:00 pm on 11/09/2026.**

- Resume/CV
- Cover letter that speaks to your interest in the position and your relevant experience/skills.

The subject line of the email should specify the position and course number you are applying (Subject: "TA Application: NSG 551").

Applicants will be notified of their status within 14 business days after the application deadline. Successful applicants will be expected to accept/decline the employment offer within 3 business days of receipt, barring delays related to hiring approval, funding, or operational needs

Employment Conditions:

- Pay ranges for the position can be found here: https://facstaff.grad.uw.edu/advising-resources/funding-management/administering-assistantships/ta-ra-salaries/
- This position is classified as an Academic Student Employee (ASE) and is governed by a contract between the UW and UAW Local 4121. The successful applicant may elect to join the union. For more information, see: https://hr.uw.edu/labor/academic-and-student-unions/uaw-ase/ase-contract
- In order to maintain eligibility for the appointment and its benefits, the successful applicant must be enrolled in at least 10 credits, or 2 credits during the Summer Quarter.
- Graduate students who are not native speakers of English must meet the English language and spoken English proficiency requirements of UW Graduate School Policy 5.2 before they can be appointed to TA positions with teaching duties; additional TA-specific training may also be required. https://grad.uw.edu/policies/5-2-conditions-of-appointment-for-tas-who-are-not-native-speakers-of-english/

Tuition Waivers for 50% FTE ASE Appointments: Including any combination of ASE roles that results in >=50% FTE (full-time equivalent), please visit: https://hr.uw.edu/labor/academic-and-student-unions/uaw-ase/ase-contract#Article-7-%E2%80%93-Fee-and-Tuition-Waivers

- **Tuition-based students** who are hired as ASEs (TAs/RAs/SAs) in the UW School of Nursing receive a resident operating and tech fee waiver, and a waiver of the non-resident differential, if any, in the amount of the current tuition. This is standard university practice.
- **Fee-based students** who are hired as ASEs (TAs/RAs/SAs) in the UW School of Nursing receive course payments equal to Tier 1 graduate resident operating and tech fee, plus remaining related program-specific fees. This practice is consistent with the UW Office of Planning and Budgeting (OPB) Brief (September 4, 2014): Criteria for Course Payments to Graduate Students in Fee-based Degree Programs.

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